
COMMONWEALTH ACCOUNTABILITY TESTING SYSTEM

KENTUCKY CORE CONTENT TEST – SPRING 2007

DISTRICT ASSESSMENT COORDINATOR'S CERTIFICATION OF PROPER TEST ADMINISTRATION

District Name: _____ District ID Number: _____

I certify that, to the best of my knowledge,

- Every effort was made to administer the Kentucky Core Content Test to all eligible students;
- A student response booklet was completed for every student who participated in the assessment, and all appropriate student information sections on the student response booklets have been completed properly;
- Everyone involved with the Kentucky Commonwealth Accountability Testing System for this spring has read and signed a copy of the Appropriate Assessment Practices Form and the Administration Code for Kentucky's Educational Assessment Program. Copies of the signatures are maintained on file in the district; and
- The testing was done in accordance with the directions in the *District and Building Assessment Coordinators' Manual* and *Test Administrator's Manual*.

Further, I certify that

- All test materials are being returned to Measured Progress as directed. If any test materials have inadvertently been left in the district, they will be secured and returned to Measured Progress immediately; and
- I have informed the Kentucky Department of Education of any inappropriate procedures or uses of secure test materials that have occurred in my district. This includes reproduction of test materials (in whole or in part), sharing answers to test questions, and improper test administration procedures (e.g., inappropriate accommodations or transcriptions).

District Assessment Coordinator's Signature: _____ Date Signed: _____

Return this form to Measured Progress in the business reply envelope that was provided with the DAC materials shipped to your district.